2026 - SUPERVISORS JOURNAL – PICKAWAY SWCD
REGULAR MEETING HELD JULY 21, 2026

THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 8:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND ROAD, CIRCLEVILLE, OH 43113 IN THE 2ND FLOOR CONFERENCE ROOM.

DEWEY CALLED THE MEETING TO ORDER AT 8:02 A.M.

Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

THE FOLLOWING SWCD PERSONNEL WERE PRESENT:

Katerina Sharp – No, Brad Hughes – No, Adriahna Karr – Yes,
Jade Collie – Yes, Brylee Brunton- Yes

THE FOLLOWING NRCS PERSONNEL WERE PRESENT:

Justin Armintrout – No, Hayley McNeal – No, Matt Mauzy – Yes,

THE AREA 5 PROGRAM SPECIALIST WAS PRESENT:

Cody Hacker – Yes

VISITORS OR GUESTS PRESENT: N/A
MINUTES RECORDER: Jade Collie/Brylee Brunton

PUBLIC/AGENCY COMMENTS:

None.

IN THE MATTER OF APPROVING MINUTES FROM THE PREVIOUS MEETING:

Matt moved, seconded by Bill to approve minutes for the regular board meeting held for June on 06/10/2026. Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson – Yes

IN THE MATTER OF APPROVING THE DISTIRCT FUND BILLS/STATEMENT:

Bill moved, seconded by Liza to approve the June 2026 District Fund Financial Statement ***(Attachment A).*** Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson – Yes

IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:

Liza moved, seconded by Matt to approve the June 2026 Special Fund. ***(Attachment B).*** Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson – Yes

IN THE MATTER OF REVIEWING THE DISTRICT STAFF ACTIVITY REPORTS:

The board reviewed the district staff activity reports for June.

IN THE MATTER OF REVIEWING NRCS UPDATES:

Matt Mauzy has been checking and working on projects mostly in Delaware County. Logan's last day was 7/22/2026, so Matt will be helping Pike County.

2026 ANNUAL MEETING UPDATE:

Jade went over the program for the Pickaway SWCD and Pickaway County Farm Bureau Annual Meeting and Banquet. Social hour and voting will be from 5:00 to 6:00 p.m. Dinner and program will begin at 6:00 p.m. Elegant Eats will caterer. There will be a Farm Bureau update and a Pickaway SWCD update and awards presentation. Amanda Bennett will be the guest speaker for farmland preservation.

IN THE MATTER OF COMPLIMENTARY TICKETS FOR 2026 ANNUAL MEETING:

Bill moved, seconded by Jonathan to approve 2 complimentary tickets for board and staff.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson – Yes

STRAGETIC PLAN REVIEW UPDATE:

Board received a final rough draft of strategic plan and ask for staff to review with District Administrator, submit any comments to District Administrator. District Administrator to share a summary of comments to the Board. Will review at the next Board meeting.

2026 AUDIT UPDATE:

Jade went over the 2026 Audit Draft Update and reviewed with the board.

IN THE MATTER OF PURCHASING THE 1ST GRADE FARM TO TABLE BOOKS:
Jonathan moved, seconded by Matt to approve the purchase of 900 Farm to Table books (Right This Very Minute) for incoming Pickaway County 1st graders. Katerina will distribute to the county elementary schools and home schools. Approximate cost of the books is $5.00 each. Purchase will be used from the Affiliate Membership program. Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson-Yes

IN THE MATTER OF PETTY CASH REPLENISHMENT:

Jonathan moved, seconded by Liza to replenish petty cash. ***(Attachment C)***

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson-Yes

IN THE MATTER OF TRANSITION SUMMER INTERN TO PART-TIME EMPLOYEE DURING ACADEMIC YEAR:

Matt moved, seconded by Jonathan to transition to part-time at $14 an hour starting August 13, 2026 ending May 2027. Working hours based off policy.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson-Yes

UPDATE ON ANNUAL PLAN OF WORK:

Board ask staff to update the progress section, as of July 31st; Send to the Board for review before next Board meeting, preferably two weeks before meeting (Target August 4th).

We need to discuss a cadence for update, and quarterly review (Example: August 2026, Nov 2026 or Feb 2027 for Year end, etc.).

IN THE MATTER OF EMPLOYEE LEAVE REPORTS:

Johanthan moved, seconded by Matt to approve the Employee Leave Reports as of pay period end dates 6/13/2026 and 6/27/2026. ***(Attachments D & E).*** Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes, Matt Anderson- Yes

FYI- Liza shared a request for Board to access current documents.
Note: Could Clemans-Nelson could provide a markup (e.g. track changes) version, virtually, to share what edits were made to current policy.
FYI- need to review Board meeting schedules for September-November.
FYI – State Match Report – All funds received as of 4/4/2026
FYI – Calendar of Events
FYI – ODA Updates for Area 5 SWCD Board Meetings – July 2026 Report

IN THE MATTER OF EXECUTIVE SESSION FOR PERSONEL:

At 8:53 a.m., Liza moved, seconded by Jonathan to go into executive session.

Roll Call: Bill – Yes, Matt – Yes, Liza – Yes, Dewey – Yes, Jonathan – Yes

At 10:21am, board came out of executive session.

IN THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:

It was moved by Bill, seconded by Liza to adjourn the July 21, 2026 Pickaway Soil & Water Conservation District meeting of the board at 10:22 a.m. Motion passed.

Vote on Motion (Y, N or A): Liza Musselman – Yes, Matt Anderson – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes

The next regular board meeting is scheduled for **Tuesday, August 18, 2026 at 8:00 a.m.** in the Conference Room located at the Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.

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Dewey Mann – Chairperson Date Matt Anderson – Secretary Date

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Minutes Recorder Date