2025 - SUPERVISORS JOURNAL – PICKAWAY SWCD
REGULAR MEETING HELD JUNE 10, 2025

THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 8:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND ROAD, CIRCLEVILLE, OH 43113 IN THE 2ND FLOOR CONFERENCE ROOM.

***Note: This Board Meeting is a combination of May and June 2025 agenda items**

DEWEY CALLED THE MEETING TO ORDER AT 8:00 A.M.

Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

THE FOLLOWING SWCD PERSONNEL WERE PRESENT:

Tawn Seimer – Yes, Jade Collie – Yes, Katerina Sharp – Yes, Brad Hughes – Yes, Adriahna Karr – Yes, Katherine Shauger – No, Sophia Ghaham (summer intern) – Yes, Ashley Hansen (summer program assistant/intern) – Yes

THE FOLLOWING NRCS PERSONNEL WERE PRESENT:

Justin Armintrout – Yes, Hayley Perkins – Yes, Matt Mauzy – Yes

THE AREA 5 PROGRAM SPECIALIST WAS PRESENT:

Cody Hacker – No

VISITORS OR GUESTS PRESENT: None

MINUTES RECORDER: Jade Collie

PUBLIC/AGENCY COMMENTS: None

IN THE MATTER OF APPROVING MINUTES FROM THE PREVIOUS MEETING:

Bill moved, seconded by Matt to approve minutes for the regular board meeting held April 15, 2025. Motion passed.

Vote on Motion (Y, N, or A): Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

IN THE MATTER OF APPROVING THE DISTIRCT FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the April/May 2025 District Fund Financial Statement ***(Attachment A & B).*** Motion passed.

Vote on Motion (Y, N, or A): Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the April/May 2025 Special Fund Financial Statement ***(Attachment C & D).*** Motion passed.

Vote on Motion (Y, N, or A): Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

IN THE MATTER OF REVIEWING THE DISTRICT STAFF ACTIVITY REPORTS:

The board reviewed the district staff activity reports for April & May.

IN THE MATTER OF REVIEWING NRCS UPDATES:

Justin, Hayley and Matt gave an NRCS update. They extended CRP program sign up through this Friday. CSP & EQIP finishing pre-approvals. Hayley will be filling in for Eli in Delaware County for 12 weeks. Hayley will have a summer college intern starting in June. Matt has been checking and working on projects in Delaware County & Pickaway County.

H2OHIO PROGRAM UPDATE:

Tawn discussed a list of things approved to purchase with H2Ohio funds. The board would like for the staff to put together an itemized list; maybe invest 50% of funding now and hold the other 50%.

UPDATE OF NEW COMPUTERS & EMAIL:

Jade shared an update regarding the purchase of the education computer and the technician computer. We have received both computers. The technician computer is missing a ram but should arrive in 2 weeks and our IT will come and install. The education computer is good to go. The new email is updated and working successful.

PICKAWAY SWCD SUPERVISOR ELECTION UPDATE:

The Election Nomination committee has two candidates that have agreed to re-run for supervisor: Dewey Mann & Matt Anderson. The election will begin on July 24 and end on August 13, 2025 at the Annual Meeting.

IN THE MATTER OF SUMMER INTERNSHIP PROGRAM:

Katerina introduced Sophia Graham and Ashley Hansen. Sophia is from Westfall High School. Ashley is currently a grad student.

IN THE MATTER OF THE 2026 ESTIMATION BUDGET REQUEST REPORT:

Bill moved, seconded by Matt to approve the 2026 Estimated Budget request report for the County Commissioners ***(Attachment E)***. Motion passed.

Vote on Motion (Y, N, or A): Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

FYI – SUMMER SUPERVISORS SCHOOL:

The board was given information on dates, activities and lodging for the 2025 Summer Supervisor School that will be in Cuyahoga Falls, Ohio on July 27-29, 2025.

IN THE MATTER OF PICKAWAY COUNTY HALL OF FAME NOMINATIONS:

The board did not have a nomination at this time and would like for the staff to create a list of past awardees.

IN THE MATTER OF LEAVE REQUEST FOR TAWN SEIMER TO TAKE VACATION:

Bill moved, seconded by Matt to approve Tawn Seimer to take vacation leave on June 11, 2025 through June 20, 2025. Motion passed.

Vote on Motion (Y, N, or A): Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

IN THE MATTER OF ADDITIONAL OFFICE WALL ENCLOSED:

The staff would like to enclose Katherine's office space by adding a wall. This would make her office match the rest of the offices along the back wall of the office. The board would like for us to contact a firm, get permission from commissioners, and contact NRCS about required procedure/lease terms.

IN THE MATTER OF INTERAL REVIEW:

The board reviewed the provided internal review.

IN THE MATTER OF MID YEAR TECHNICAL PROGRESS REPORT:

Brad gave an update on technical progress. They have completed 21 plans and have 13 plans remaining.

IN THE MATTER OF APPROVING ADRIAHNA'S JOB APPROVAL:

Matt moved, seconded by Liza to approve Adriahna Karr's job approval chart. Motion passed.

Vote on Motion (Y, N, or A): Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes.

IN THE MATTER OF EMPLOYEE LEAVE REPORTS:

Matt moved, seconded by Liza to approve the Employee Leave Reports as of pay period end dates 4/19/2025, 5/03/2025, 5/17/2025 & 5/31/2025 ***(Attachments F, G, H & I).*** Motion passed.

Vote on Motion (Y, N, or A) Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes.

FYI – The board & staff members looked at and voted on pictures from the photo contest.
FYI – Jade & Tawn transferred money from Equipment to Education to pay for Farm-to-Table Books.
FYI – Credit card was hacked. We cancelled and are waiting to receive a new card.

FYI – Dewey signed job approval for Katherine.
FYI – 1ST Quarter Review report for the County Commissioners
FYI – State Match Report – All funds received as of 4/4/2024
FYI – Calendar of Events
FYI – ODA Updates for Area 5 SWCD Board Meetings – May & June 2025 Reports

IN THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:

It was moved by Bill, seconded by Jonathan to adjourn the June 10, 2025 Pickaway Soil & Water Conservation District meeting of the board at 9:28 a.m. Motion passed.

Vote on Motion (Y, N or A): Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes.

The next regular board meeting is scheduled for **Tuesday, July 15, 2025 at 8:00 a.m.** in the Conference Room located at the Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.

_____ _____

Dewey Mann – Chairperson Date Matt Anderson – Secretary Date

_____

Minutes Recorder Date

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
SPECIAL FUND FINANCIAL STATEMENT
April1 through April 30, 2025

Beginning Special Fund Balance		**$888,828.69**
REVENUE		
State Match	$ 46,238.00	
County Match for 2025		
Bureau of Workers Comp refund	$ -	
Total Special Fund Revenue		**$46,238.00**
EXPENSES		
SALARIES (2 pay periods 5 & 6)	$26,002.00	
PERS	3,575.14	
MEDICARE	366.39	
MEDICAL INSURANCE & DENTAL & LIFE	3,811.05	
BUREAU OF WORKERS COMP		
CONTRACT - SERVICES		
Frontier - Phone	102.81	
Quench - water filter lease	52.43	
Xerox Copier- (April & May)	453.92	
Quickbooks	17.50	
Spectrum/Charter of Communications	104.99	
SUPPLIES		
Visa - supplies for awards & office supplies & Pond Clinic	605.61	
Capital One Walmart- Trailer Supplies	61.91	
Sheehy Systems- repair on education computer	79.00	
TRAVEL & EXPENSES		
Visa - Fuel	391.49	
ADVERTISING & PRINTING		
SCHOLARSHIPS-S&W		
Total Special Fund Expenses		**$35,624.24**
Ending Special Fund Balance		**$899,442.45**

Prepared by: Jaele Collie 5.7.25 Date Checked by: Tawn Seimer 5/7/2025 Date

Chair Denny Mar 6/10/25 Date

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
SPECIAL FUND FINANCIAL STATEMENT
May 1 through May 31, 2025

Beginning Special Fund Balance		**$899,442.45**
REVENUE		
State Match		
County Match for 2025		
Bureau of Workers Comp refund	$ 241.55	
Total Special Fund Revenue		**$241.55**
EXPENSES		
SALARIES (2 pay periods 5 & 6)	$41,067.50	
PERS	5,643.88	
MEDICARE	591.62	
MEDICAL INSURANCE & DENTAL & LIFE	3,811.05	
BUREAU OF WORKERS COMP		
CONTRACT - SERVICES		
Frontier - Phone	102.94	
Quench - water filter lease	52.43	
Verizon Wireless	164.98	
Spectrum/Charter of Communications	234.98	
SUPPLIES		
Office Mart - Office supplies pens & Certificate	12.66	
Office Mart - Office supplies paper	53.45	
Office Mart - Office supplies Lamination pockets	8.97	
TRAVEL & EXPENSES		
Visa - Fuel	183.74	
Refund for Brad Hughes Washington D.C Trip	522.00	
Total Special Fund Expenses		**$52,450.20**
Ending Special Fund Balance		**$847,233.80**

Prepared by: Jacki Collier 6.3.25 Checked by: Tawn Sizemore 6/3/2025
Date Date

Dewey Mann 6/10/2025
Chair Date

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
DISTRICT FUND FINANCIAL STATEMENT
April 1 through April 30, 2025

	Beginning Balances			
	Money Market Checking Account			
	Unencumbered Funds	$117,666.47		
	Engineering Fee encumbered	-		
	Engineering Fees Received	154.98		
	Technical (Contribution Agreement/NRCS & Fees colected)	26,058.74		
	Affiliate/Scholarship Fund (+$650.00)	8,392.69		
	Ag Day Program	-		
	Education Programs	1,038.07		
	Summer Camps (+458.10)	2,649.67		
	Total MMA Checking Account		$155,960.62	
	Regular Checking Account		152,689.92	
	Petty Cash		139.01	
	Change Fund		100.00	
	Total District Accounts			**$308,889.55**
Ref				
	Reimbusrtment from 5th grade Tree seedlings	$ 617.50		
	Annual Meeting Reimburstment from Farm Bureau- 2025	$ 350.00		
	Drought Program Check from ODA	$ 18,000.00		
	Summer Camp Registration	$ 1,184.25		
	Rain Barrel & Kits	$ 200.00		
	Tree Sales	$ 190.73		
	Flags	$ 36.00		
	Sales Tax Received for the Month	$ 30.21		
	Regular Intrest Earned	$ 93.46		
	Error Reimburstment for deposit slips	$ 110.54		
	Total Receipts - Regular Checking Income		$20,812.69	
	MMA Checking Interest	$ 128.24		
	Total Receipts – MMA Account		$128.24	
	Total Receipts - Petty Cash		$0.00	
	Total Receipts – Regular & MMA & Petty Cash Accounts			**$20,940.93**
Ref	**Expenses**			
	Verizon Wireless Hotspot & Phones	$ 185.05		
	Drought program expenses	$ 125,479.98		
	Fish Sale	$ 5,927.90		
	Tree Sale	$ 6,094.00		
	Pickaway County Farm Bureau Buyers Club	$ 1,000.00		
	Fairfield SWCD Sceince Fair Award 33.3%	$ 75.00		
	Awards for Area 5 Envirothon and Poster Contest	$ 128.80		
	Total Expenses Regular Checking		$138,890.73	
	Total Expenses MMA Checking		$0.00	
	Petty Cash			
	Total Expenses for Petty Cash		$0.00	
	Total Expenses			**$138,890.73**
	Ending Balances			
	Money Market Checking Account			
	Unencumbered Funds	$115,992.96		
	Engineering Fee encumbered	-		
	Engineering Fees Received	154.98		
	Technical (Contribution Agreement/NRCS & Fees colected)	26,058.74		
	Affiliate/Scholarship Fund (+$617.50) refunded 5th grade trees	9,010.19		
	Ag Day Program	-		
	Education Programs	1,038.07		
	Summer Camps (+1184.00)	3,833.92		
	Total MMA Checking Account		$156,088.86	
	Regular Checking Account		34,611.88	
	Petty Cash		139.01	
	Change Fund		100.00	
	Total District Accounts			**$190,939.75**

Prepared by: Jaelle Caldwell 05-2-25 Checked by: Tawn Seimer 5/2/2025
Date Date

Board Chair Date
Dewy Mann 6/10/2025

PICKAWAY SOIL AND WATER CONSERVATION DISTRICT
DISTRICT FUND FINANCIAL STATEMENT
May 1 through May 31, 2025

	Beginning Balances			
	Money Market Checking Account			
	Unencumbered Funds	$115,992.96		
	Engineering Fee encumbered	-		
	Engineering Fees Received	154.98		
	Technical (Contribution Agreement/NRCS & Fees colected)	26,058.74		
	Affiliate/Scholarship Fund (+$617.50) refunded 5th grade trees	9,010.19		
	Ag Day Program	-		
	Education Programs	1,038.07		
	Summer Camps (+1184.00)	3,833.92		
	Total MMA Checking Account		$156,088.86	
	Regular Checking Account		34,611.88	
	Petty Cash		139.01	
	Change Fund		100.00	
	Total District Accounts			**$190,939.75**
Ref				
	Plotter Copies	$ 2.00		
	Summer Camp Registration	$ 828.90		
	Rain Barrel & Kits	$ 100.00		
	NACD National poster contest Winner	$ 150.00		
	Drought program reimbursement from Farm Bureau & PCCF.	$ 632.00		
	Sales Tax Received for the Month	$ 7.25		
	Regular Intrest Earned	$ 34.21		
	Total Receipts - Regular Checking Income		$1,754.36	
	MMA Checking Interest	$ 132.62		
	Total Receipts – MMA Account		$132.62	
	Total Receipts - Petty Cash		$0.00	
	Total Receipts – Regular & MMA & Petty Cash Accounts			**$1,886.98**
Ref	**Expenses**			
C2520	Trailer Paint & Supplies	$ 159.98		
C2520	Drought Program expenses/Food & ice for event -Visa	$ 614.95		
C2520	Quickbooks-Visa	$ 17.50		
C2520	Postage Stamps	$ 146.00		
C2521	Patiort trophie awards double sided medal	$ 6.50		
C2522	State Envirothon for Kat and Ashley	$ 158.00		
C2523	Ink my logo NN camp t-shirts	$ 112.00		
C2524	Walmart Annul meeting undies/ Office Supplies	$ 230.46		
C2525	COMDOC - Copy overage	$ 12.68		
N/A	Bank Error Reimburstment for deposit slips	$ 110.54		
	Total Expenses Regular Checking		$1,568.61	
	Total Expenses MMA Checking		$0.00	
	Petty Cash			
	Total Expenses for Petty Cash		$0.00	
	Total Expenses			**$1,568.61**
	Ending Balances			
	Money Market Checking Account			
	Unencumbered Funds	$115,296.68		
	Engineering Fee encumbered	-		
	Engineering Fees Received	154.98		
	Technical (Contribution Agreement/NRCS & Fees colected)	26,058.74		
	Affiliate/Scholarship Fund	9,010.19		
	Ag Day Program	-		
	Education Programs	1,038.07		
	Summer Camps (+828.90)	4,662.82		
	Total MMA Checking Account		$156,221.48	
	Regular Checking Account		34,797.63	
	Petty Cash		139.01	
	Change Fund		100.00	
	Total District Accounts			**$191,258.12**

Prepared by: Jadi Collis 6-5-25 Checked by: Tawn Seimer 6/5/2025
Date Date

Board Chair Date
Denny Mann 6/10/2025

2026 General Fund Budget - Expenditures				
Code	**Expenditure Classification**	**2025 Estimated Budget**	**2026 Estimated Budget**	
6102	**Agricultural Grants**			
101.6102.5499	SOIL AND WATER AG. GRANT	$ 210,000.00	$ 210,000.00	
2025 Non General Fund Budget - Expenditures			**6 Staff w/New DA**	
Code	**Expenditure Classification**	**025 Estimated Expenditure**	**2026 Budget Request**	
601	**Soil&Water Conservation**		**Audit Year**	
601.6053.5102	Employees Salaries	$ 360,000.00	$ 375,000.00	Salary includes raises for 2026
601.6053.5201	PERS	$ 50,400.00	$ 52,500.00	14%
601.6053.5202	Medicare	$ 5,220.00	$ 5,450.00	1.45%
601.6053.5203	Insurance	$ 80,000.00	$ 80,000.00	2-single 2 - family
601.6053.5205	Workers Comp	$ 4,500.00	$ 4,500.00	Running 2200 to 2500/year or 1%
601.6053.5301	Supplies	$ 4,500.00	$ 4,500.00	
601.6053.5401	Contract - Services	$ 8,000.00	$ 14,500.00	Increase for audit and Verizon contract
601.6053.5403	Travel & Expenses	$ 3,000.00	$ 4,000.00	
601.6053.5404	Advertising & Printing	$ 5,500.00	$ 4,000.00	
601.6053.5429	Rentals	$ 2,000.00	$ 2,000.00	
601.6053.5461	Service & Fees	$ 5,500.00	$ 6,000.00	
601.6053.5462	Scholarship-Education	$ 3,000.00	$ 6,500.00	increase to pay for 1st grade books
601.6053.5501	Equipment	$ 8,000.00	$ 8,000.00	
601.6053.5901	Other Expenses	$ -		
	FUND TOTAL	**$ 539,620.00**	**$ 566,950.00**	
	Personal Services	$ 500,120.00	$ 517,450.00	
	Other Expenses	$ 39,500.00	$ 49,500.00	
2025 Non General Fund Budget - Revenue				
Account	**Description**	**2025 Estimated Receipts**	**2026 Estimated Receipts**	
601.0000.4222	Soil & Water Ditch Maintenance	$ -		
601.0000.4512	Soil & Water State Match	$ 184,958.00	$ 177,560.00	80% Estimate
601.0000.4513	Soil & Water County Match	$ 210,000.00	$ 210,000.00	
601.0000.4926	Other Receipts	$ -	$ -	
	Roll Over Usage	$ 144,662.00	$ 179,390.00	
	Total	**$ 539,620.00**	**$ 566,950.00**	

Special Fund Rollover	$	899,442.45
2025 Estimated usage	$	144,662.00
Estimated remaining rollove	$	754,780.45

Pickaway SWCD Leave Report
Pay Period # 9 (4/6/2025 - 4/19/2025)

Annual Leave

Employee	Begin	Earned	Used	End Balance
Adriahna Karr	87.28	4.60	2.00	89.88
Amelia Tarbill	0.00	0.00	0.00	0.00
Brad Hughes	187.80	6.20	8.00	186.00
Jade Collie	5.19	0.00	0.00	5.19
Katerina Sharp	85.85	4.60	0.00	90.45
Katherine Shauger	40.77	4.60	0.00	45.37
Tawn Seimer	113.71	7.70	0.00	121.41

Annual Leave Total 538.30

Sick Leave

Employee	Begin	Earned	Used	End Balance
Adriahna Karr	133.25	4.86	3.00	135.11
Amelia Tarbill	20.55	0.46	0.00	21.01
Brad Hughes	100.37	5.32	0.00	105.69
Jade Collie	13.44	3.28	0.00	16.72
Katerina Sharp	756.92	5.65	0.00	762.57
Katherine Shauger	301.33	4.92	0.00	306.25
Tawn Seimer	1,884.43	4.60	0.00	1,889.03

Sick Leave Total 3236.38

Comp Time

Employee	Begin	Earned	Used	End Balance
Adriahna Karr	67.00	6.75	0.00	73.75
Brad Hughes	11.51	18.75	0.00	30.26
Jade Collie	0.00	0.00	0.00	0.00
Katerina Sharp (-10 hr comp pay out)	63.67	17.38	0.00	81.05
Katherine Shauger	36.63	8.25	0.00	44.88
Tawn Seimer	15.20	0.00	1.50	13.70

Comp Time Total 243.64

Signature of Preparer: Tawn Seimer 4/21/2025
Date

Signature of Reviewing Board Member: 4/10/25
Date

Only approved timesheets are included in report calculation

Pickaway SWCD Leave Report
Pay Period # 10 (4/20/2025 - 5/3/2025)

Annual Leave

Employee	Begin	Earned	Used	End
Adriahna Karr	89.88	4.60	0.00	94.48
Brad Hughes	186.00	6.20	5.00	187.20
Jade Collie	5.19	3.10	0.00	8.29
Katerina Sharp	90.45	4.60	28.25	66.80
Katherine Shauger	45.37	4.60	0.00	49.97
Tawn Seimer	121.41	7.70	0.00	129.11
			Annual Leave Total	**535.85**

Sick Leave

Employee	Begin	Earned	Used	End
Adriahna Karr	135.11	4.60	1.75	137.96
Amelia Tarbill	21.01	0.23	0.00	21.24
Brad Hughes	105.69	6.25	6.50	105.44
Jade Collie	16.71	3.94	0.00	20.65
Katerina Sharp	762.57	4.84	0.00	767.41
Katherine Shauger	306.24	4.60	9.00	301.84
Tawn Seimer	1,889.03	4.60	1.00	1,892.63
			Sick Leave Total	**3,247.17**

Comp Time

Employee	Begin	Earned	Used	End
Adriahna Karr	73.75	0.00	0.00	73.75
Brad Hughes (-10 hr comp pay out)	30.26	33.13	0.00	63.39
Jade Collie	0.00	1.50	0.00	1.50
Katerina Sharp (-10 hr comp pay out)	81.05	(3.63)	0.00	77.42
Katherine Shauger	44.88	0.00	0.00	44.88
Tawn Seimer	13.70	0.00	0.00	13.70
			Comp Time Total	**274.64**

Signature of Preparer: Tawn Seimer 5/6/2025
Date

Signature of Reviewing Board 6/10/25
Date

Only approved timesheets are included in report calculation

Pickaway SWCD Leave Report
Pay Period # 11 (5/4/2025 - 5/17/2025)

Annual Leave

Employee	Begin	Earned	Used	End
Adriahna Karr	89.88	4.60	0.00	94.48
Brad Hughes	187.20	6.20	8.00	185.40
Jade Collie	8.29	3.10	0.00	11.39
Katerina Sharp	66.80	4.60	0.00	71.40
Katherine Shauger	49.97	4.60	0.00	54.57
Tawn Seimer	129.11	7.70	0.00	136.81
			Annual Leave Total	554.05

Sick Leave

Employee	Begin	Earned	Used	End
Adriahna Karr	135.11	4.77	4.75	135.13
Amelia Tarbill	21.24	0.23	0.00	21.47
Ashley Hansen	0.00	2.92	0.00	2.92
Brad Hughes	105.45	4.80	0.00	110.25
Jade Collie	20.65	4.89	1.50	24.04
Katerina Sharp	767.41	4.72	0.00	772.13
Katherine Shauger	301.84	4.69	0.00	306.53
Tawn Seimer	1,892.63	4.69	0.00	1,897.32
			Sick Leave Total	3,269.79

Comp Time

Employee	Begin	Earned	Used	End
Adriahna Karr	73.75	4.50	0.00	78.25
Brad Hughes	63.38	5.25	0.00	68.63
Jade Collie	1.50	9.00	0.00	10.50
Katerina Sharp (-10 hr comp pay out)	77.42	(7.00)	0.00	70.42
Katherine Shauger	44.88	2.25	0.00	47.13
Tawn Seimer	13.70	2.25	0.00	15.95
			Comp Time Total	

Signature of Preparer: Tawn Seimer 5/21/2025
Date

Signature of Reviewing Board Member: 6/10/25
Date

Only approved timesheets are included in report calculation

Pickaway SWCD Leave Report
Pay Period #12 (5/18/2025 - 5/31/2025)

Annual Leave

Employee	Begin	Earned	Used	End
Adriahna Karr	99.08	4.60	8.00	95.68
Brad Hughes	185.40	6.20	2.50	189.10
Jade Collie	9.84	3.10	0.00	12.94
Katerina Sharp	71.40	4.60	0.00	76.00
Katherine Shauger	54.57	4.60	0.00	59.17
Tawn Seimer	136.81	7.70	0.00	144.51

Annual Leave Total 577.40

Sick Leave

Employee	Begin	Earned	Used	End
Adriahna Karr	138.01	4.60	16.00	126.61
Amelia Tarbill	21.47	0.46	0.00	21.93
Ashley Hansen	2.92	2.98	0.00	5.90
Brad Hughes	110.25	4.60	0.00	114.85
Jade Collie	24.04	4.86	10.00	18.90
Katerina Sharp	772.13	5.74	0.00	777.87
Katherine Shauger	306.53	4.64	0.00	311.17
Sophia Graham	0	1.78	0.00	1.78
Tawn Seimer	1,897.32	4.66	2.00	1,899.98

Sick Leave Total 3,278.99

Comp Time

Employee	Begin	Earned	Used	End
Adriahna Karr	78.25	0.00	0.00	78.25
Brad Hughes	68.63	0.00	8.00	60.63
Jade Collie	10.50	6.75	0.00	17.25
Katerina Sharp (-10 hr comp pay out)	70.42	19.63	0.00	90.05
Katherine Shauger	47.13	1.13	0.00	48.26
Tawn Seimer	15.95	1.50	0.00	17.45

Comp Time Total 311.89

Signature of Preparer: Tawn Seimer 6/2/2025
Date

Signature of Reviewing Board Member: Matt Anderson 6/10/25
Date