2025 - SUPERVISORS JOURNAL – PICKAWAY SWCD
REGULAR MEETING HELD SEPTMEBER 09, 2025

THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 8:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND ROAD, CIRCLEVILLE, OH 43113 IN THE 2ND FLOOR CONFERENCE ROOM.

DEWEY MANN CALLED THE MEETING TO ORDER AT 8:01 A.M.

Dewey Mann – Yes, Matt Anderson – Yes, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Joined by Phone.

THE FOLLOWING SWCD PERSONNEL WERE PRESENT:

Tawn Seimer – Yes, Katerina Sharp – Yes, Brad Hughes – Yes, Adriahna Karr – Yes,
Katherine Shauger – Yes, Jade Collie – Yes

THE FOLLOWING NRCS PERSONNEL WERE PRESENT:

Justin Armintrout – Yes, Hayley McNeal – No, Matt Mauzy – No

THE AREA 5 PROGRAM SPECIALIST WAS PRESENT:

Cody Hacker – Yes

VISITORS OR GUESTS PRESENT: Director of Fellows Leadership – Serena Dresbach

MINUTES RECORDER: Jade Collie

PUBLIC/AGENCY COMMENTS:

Serena Dresbach gave a Pickaway County Fellows Leadership update: Agriculture is my passion; she graduated from Ohio State University. Serena has lived all over the world and has experienced many different things. Leadership Pickaway was set in place to continue to achieve the goal of keeping Pickaway County a great place to live and work. What it takes to make that happen is effort. The fellowship program takes place every two years and on the "off" year, previous fellows come together to grow the program. Serena says her best referrals are her past Fellows and we will be seeing a lot more of them in the upcoming year.

IN THE MATTER OF APPROVING MINUTES FROM THE JOB POSTING COMMITTEE:

Jon moved, seconded by Matt to approve minutes for the Job Posting Committee meeting held on August 24, 2025 Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman –N/A, Dewey Mann – Yes

IN THE MATTER OF APPROVING ANNUAL MEETING MINUTES:

Matt moved, seconded by Jon to approve the Annual Meeting minutes held on August 13, 2025. Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

IN THE MATTER OF APPROVING MINUTES FROM THE PREVIOUS MEETING:

Bill moved, seconded by Matt to approve minutes for the regular board meeting held on August 19, 2025 Motion passed.

Vote on Motion (Y, N, or A):

Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

IN THE MATTER OF APPROVING THE DISTIRCT FUND BILLS/STATEMENT:

Bill moved, seconded by Matt to approve the August 2025 District Fund Financial Statement ***(Attachment A).*** Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

IN THE MATTER OF REVIEWING THE DISTRICT STAFF ACTIVITY REPORTS:

The board reviewed the district staff activity reports for August.

IN THE MATTER OF REVIEWING NRCS UPDATES:

Justin gave an NRCS update: The NRCS is wrapping up EQIP & CSP applications. Making EQIP contract payments. We have a Area 5 meeting being held today in person at Ross County. Our interns returned to school but go to attend the OSU Watermanns Tour.

Matt Mauzy has been checking and working on waterway projects mostly in Delaware County.

IN THE MATTER OF ADVERTISING FOR DISTRICT ADMINISTRATOR:

Bill moved, seconded by Matt to approve After reviewing a list of potential online platform quotes to advertise the posted District Administrator position, Jonathan moved to advertise the position using AgCareers.com and Soil & Water Conservation Society for a total of $705. Bill seconded the motion. After discussion by Liza, Jonathan moved to amend the motion by also advertising the position on Linked In for a total of $985. The amendment passed in a vote of 3-1. The amended motion to advertise the posted District Administrator position using AgCareers.com, Soil & Water Conservation Society, and Linked In for a total of $985 passed 3-0.

Motion passed.

Vote on Motion (Y, N, or A): Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

IN THE MATTER OF AMENDED SPEICAL FUND FOR JUNE AND JULY WITH NEW REPORTS:

Matt moved, seconded by Bill to approve the amended special fund reports for June and July with new reports. ***(Attachments B & C).*** Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

IN THE MATTER OF VIP PAYMENT REQUEST AND REQUISITION WORKFLOW CHART:

Bill moved, seconded by Matt to approve Jade Collie to Final approve on VIP for request and requisition. Motion passed. **(Attachment D)**

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

IN THE MATTER OF TAWN SEIMER (DISTRICT ADMINISTRATOR) LETTER OF RESIGNATION:

Jon moved, seconded by Matt to approve the resignation of Tawn Seimer. Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann –Yes

IN THE MATTER OF EMPLOYEE LEAVE REPORTS:

Matt moved, seconded by Bill to approve the Employee Leave Reports as of pay period end dates 08/09/2025 and 08/23/2025. ***(Attachments E & F).*** Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

UPDATE ON VISA CREDIT CARDS:
Jade gave and update on Visa Credit Card, all paperwork is submitted and it will take approximately 10-14 Business days to be confirmed on acceptance.

UPDATE ON DROUGHT:
Jade gave and update on the Drought Program, we have now received the $50 per applicant from Noble Soil and Water.

FYI – State Match Report
FYI – Calendar of Events
FYI – ODA Updates for Area 5 SWCD Board Meetings – September 2025 Report
FYI- Brad gave an update that Contribution dollars have been sent in for 2nd half of 2024

IN THE MATTER OF A SPECIAL MEETING TO REVIEW APPLICANTS:

Jon moved, seconded by Matt to approve a special meeting to review applicants being held on September 30, 2025 at 8 A.M. Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann –Yes

IN THE MATTER OF EXECUTIVE SESSION FOR PERSONEL:

At 9:42 a.m., Bill moved, Jon seconded by Jonathan to go into executive session.

Roll Call: Bill – Yes, Matt – Yes, Liza – N/A, Dewey – Yes, Jonathan – Yes

At 10:09am, board came out of executive session.

IN THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:

It was moved by Jon, seconded by Matt to adjourn the September 09, 2025 Pickaway Soil & Water Conservation District meeting of the board at 10:10 a.m. Motion passed.

Vote on Motion (Y, N, or A):
Jonathan Lohstroh – Yes, Matt Anderson – Yes, Bill Black – Yes, Liza Musselman – N/A, Dewey Mann – Yes

The next regular board meeting is scheduled for **Tuesday, October 21, 2025 at 8:00 a.m.** in the Conference Room located at the Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.

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Dewey Mann – Chairperson Date Matt Anderson – Secretary Date

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Minutes Recorder Date