2026 - SUPERVISORS JOURNAL – PICKAWAY SWCD
REGULAR MEETING HELD AUGUST 18, 2026

THE BOARD OF SUPERVISORS OF THE PICKAWAY SOIL AND WATER CONSERVATION DISTRICT MET IN REGULAR SESSION AT 8:00 A.M. ON THIS DATE AT THE PICKAWAY COUNTY SERVICE CENTER BUILDING, 110 ISLAND ROAD, CIRCLEVILLE, OH 43113 IN THE 2ND FLOOR CONFERENCE ROOM.

DEWEY CALLED THE MEETING TO ORDER AT 8:00 A.M.

Dewey Mann – Yes, Matt Anderson – No, Bill Black – Yes, Jonathan Lohstroh – Yes, Liza Musselman – Yes

THE FOLLOWING SWCD PERSONNEL WERE PRESENT:

Katerina Sharp – Yes, Brad Hughes – Yes, Adriahna Karr – Yes,
Jade Collie – Yes, Brylee Brunton- No

THE FOLLOWING NRCS PERSONNEL WERE PRESENT:

Justin Armintrout – Yes

THE AREA 5 PROGRAM SPECIALIST WAS PRESENT:

Cody Hacker – Yes

VISITORS OR GUESTS PRESENT: Kayci Craig- ODA Ag Pollution Abatement Program
Ryan Brown- Pheasants Forever

MINUTES RECORDER: Brad Hughes

PUBLIC/AGENCY COMMENTS:

None.

IN THE MATTER OF APPROVING MINUTES FROM THE PREVIOUS MEETING:

Bill moved, seconded by Jonathan to approve minutes for the regular board meeting held for July on 07/15/2026. Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes

IN THE MATTER OF APPROVING THE DISTIRCT FUND BILLS/STATEMENT:

Jonathan moved, seconded by Liza to approve the July 2026 District Fund Financial Statement ***(Attachment A).*** Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes

IN THE MATTER OF APPROVING THE SPECIAL FUND BILLS/STATEMENT:

Liza moved, seconded by Bill to approve the July 2026 Special Fund. ***(Attachment B).*** Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes

IN THE MATTER OF REVIEWING THE DISTRICT STAFF ACTIVITY REPORTS:

The board reviewed the district staff activity reports for July

IN THE MATTER OF REVIEWING NRCS UPDATES:

Justin reported that all CSP (Conservation Stewardship Program) and EQIP (Environmental Quality Incentives Program) contracts have been obligated. He is currently attending Integrated Pest Management (IPM) training in South Charleston. The office has processed 145 new and re-enrollment contracts for Grassland, Wildlife, and Waterways programs, with 75 completed to date. Eli and Shane are assisting with this effort.

Ryan Brown reported that all conservation planning for CRP has been completed. The office processed 20 new conservation plans and 50 re-enrollments. He also attended a farm event at Mount Oval and provided an update on outreach activities associated with the event.

H2OHIO UPDATE:

Adriahna communicated that August 31 was the deadline for all contracts to be completed, with a verification deadline of September 30. To ensure timely completion of the contracting process, she has been proactively following up with producers through email, text messages, and phone calls to obtain the required documentation and paperwork by the established deadlines.

IN THE MATTER OF PHOTO SLIDE CONVERSION:

Bill moved, seconded by Jonathan to approve the photo slide conversion of historical photos not to exceed $2000. Motion passed.

Vote on Motion (Y, N, or A):
Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes

2026 QUARTERLY REVIEW OF ANNUAL PLAN OF WORK:
The Board and staff conducted quarterly reviews of the Annual Plan of Work to monitor progress, evaluate outcomes, and ensure alignment with organizational goals. **(Attachment C)**

2026 ANNUAL MEETING UPDATE:

Jade reported that the Social Hour and voting period will take place from 5:00 p.m. to 6:00 p.m. Dinner, catered by Elegant Eats, will begin at 6:00 p.m. Amanda Bennett, representing Farmland Preservation, will serve as the guest speaker for the evening.

POLICY REVIEW UPDATE:

Brad reported that he received a summary of policy changes from Jake. He noted that the summary, along with a tracked-changes version of the policy reflecting updates made to date, was distributed to the Board for review. Upon reviewing the documents, Brad identified that several existing policies were not included in the revised policy manual and requested that Jake incorporate all omitted policies into the updated document for the Board's consideration and review.

FARMLAND PRESERVATION UPDATE:

Brad reported that the office has received inquiries from four landowners expressing interest in farmland preservation. He also noted that applications for local sponsorship were due on September 17.

The Board discussed the potential development of a farmland preservation program and recommended proceeding cautiously. Board members suggested first sharing the proposed plan and demonstrated interest with the County Commissioners before taking further action.

Brad further reported that Madison County utilizes a 1% administrative fee structure for its farmland preservation program. The Board agreed that additional information is needed to better understand the administrative workload associated with implementing such a program, including staffing responsibilities and resource requirements.

Brad also shared that a survey will be conducted as part of the Annual Meeting to gauge interest in farmland preservation among stakeholders. The results of the survey will be presented and discussed at the next Board meeting.

SEPTEMBER AND OCTOBER BOARD MEETING DATES:

Regarding upcoming Board meetings, the Board agreed to reschedule the September Board Meeting to September 15. The October Board Meeting was rescheduled for October 13 and will be conducted virtually.

IN THE MATTER OF EMPLOYEE LEAVE REPORTS:

Liza moved, seconded by Jonathan to approve the Employee Leave Reports as of pay period end dates 7/11/2026 and 7/25/2026. ***(Attachments D & E).*** Motion passed.

Vote on Motion (Y, N, or A):

Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes

FYI – ODA Updates for Area 5 SWCD Board Meetings – August 2026 Report

Cody shared the ODA updates and encourage all who can attend to sign up for the October 1 HR Training in Pike County.

FYI- STATE MATCH FUNDS 2027

Cody shared the state average for state match was 80% and Pickaway received 85%.

FYI STATE MATCH POLICY

Policy document with changes that were made.

FYI STATE MATCH REVISED

The commission is looking for feedback on the Revised policy and want each district to send in comments

FYI CALENDAR OF EVENTS

IN THE MATTER OF EXECUTIVE SESSION FOR PERSONEL:

At 8:55 a.m., Liza moved, seconded by Jonathan to go into executive session.

Roll Call: Bill – Yes, Liza – Yes, Dewey – Yes, Jonathan – Yes, Cody – Yes

At 11:31 am, out of executive session and back into regular session.

Roll Call: Bill – Yes, Liza – Yes, Dewey – Yes, Jonathan – Yes, Cody – Yes

IN THE MATTER OF ADJOURNING THE PICKAWAY SWCD BOARD MEETING:

It was moved by Liza, seconded by Bill to adjourn the August 18, 2026 Pickaway Soil & Water Conservation District meeting of the board at 11:31 a.m. Motion passed.

Vote on Motion (Y, N or A): Liza Musselman – Yes, Jonathan Lohstroh – Yes, Dewey Mann – Yes, Bill Black – Yes

The next regular board meeting is scheduled for **Tuesday, September 15, 2026 at 8:00 a.m.** in the Conference Room located at the Pickaway County Service Center, 110 Island Road, Circleville, OH 43113.

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Dewey Mann – Chairperson Date Matt Anderson – Secretary Date

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Minutes Recorder Date